

#### 6.5.1-Internal quality Assurance System Mechanism

The IQAC of Narayana College of Nursing believes in quality maintenance, sustenance and enhancement as prescribed by the NAAC.It states the objectives every year to bridge the gap, identify the key aspects which need improvement and ensures continuous improvement in all aspects of the College.

#### ACTIVITIES

1. Holds meetings four times a year

2. Prepare the objectives and action plan of IQAC in the beginning of every academic year.

3. Monitors the Programs planned by the various committees of the institution.

4. Organize workshops/ seminars on quality related themes for the teaching faculty, students and nonteaching staff every year.

5. Conducts regular audits and takes necessary steps to implement the actions based on the audit reports

6. Facilitate the creation of a learner-centric environment conducive to quality education and faculty maturation for participatory teaching and learning process

7. Participates in feedback collection from students, faculty and other stakeholders on quality-related institutional processes

8. Disseminate the information to faculty and students on various quality parameters of higher education

9. Documents various program/activities leading to quality improvement.

10. Compile the documents for Annual Quality Assurance Report(AQAR). and submit to NAAC.

IQAC COORDINATOR MARAYANA COLLEGE OF NUR **CHINTHAREDDYPALEM** NELLORE - 524 003 Bat

Principal NARAYANA COLLEGE OF NURSING Chinthareddypalem, NELLORE - 524 003

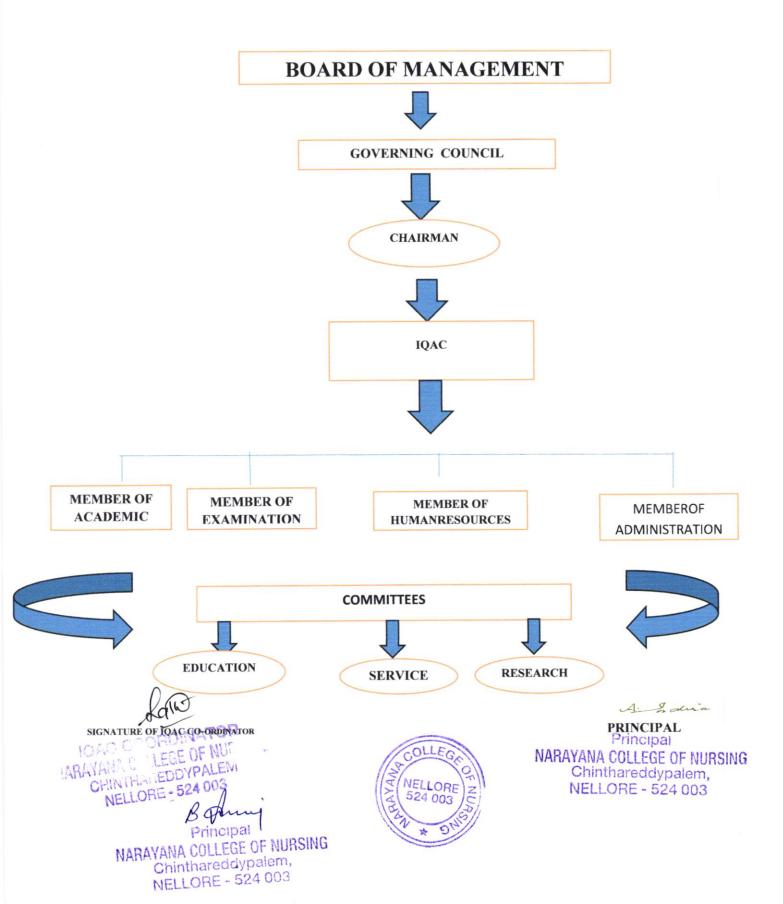


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ACADEMIC YEAR 2021-2022





#### ACADEMIC YEAR 2021-2022

#### STRUCTURE OF INTERNAL QUALITY ASSURANCE CELL

#### ACADAMIC MEMBERS

- Dr. Indira .A Principal.
- Dr. Rajeswari. HOD-Mental health Nursing/Vice-principal
- Dr. MangalaGowri-Community health Nursing
- Dr. Kumari-Obstetrics & Gynaecological Nursing
- Prof.Latha.A-Medical Surgical Nursing
- Asso.Prof Ramya -Child health Nursing
- Prof.VanajaKumari. Nursing Education
- Dr..Elizabethjasmine.Nursing Foundation
- Asso.Prof.Kantha Nursing Research
- Asso. Prof Kanakalakshmi Nursing Management

#### MEMBERS OF EXAMINATION

- Mrs. Anjani Devi Mental Health Nursing.
- Mrs. Merlin Golda. -Medical surgical Nursing
- Mrs. Gomathi Community Health Nursing
- Mrs Sujatha.-Obstetrics & Gynaecology Nursing
- Mrs.Ranjani-Child Health Nursing

#### MEMBERS OF HUMAN RESOURCES

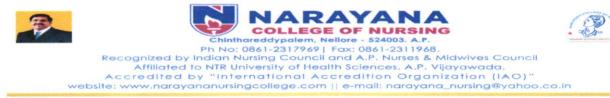
- Dr. A. Indira Principal.
- Mr. Srinivas Rao -Senior Manager
- Mr. Dinesh -Senior Manager





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PRINCIPAL Principal NARAYANA COLLEGE OF NURSING Chinthareddypalem, NELLORE - 524 003



#### **MEMBERS OF ADMINISTRATION:**

- Dr. A. Indira Principal.
- Dr. Rajeswari. HOD /Vice-principal
- Prof.Latha.A-Medical Surgical Nursing
- Prof.Vanaja Kumari. Nursing Education

#### SIGNATURE OF IQAC CO-COORDINATOR

DAC COORDINATOR WANA COLLEGE OF NURSING CHINTHAREDDYPALEM NELLORE - 524 003

BO Principal

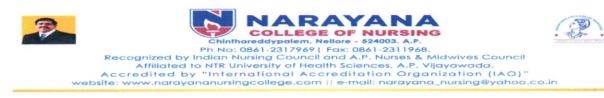
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#### ACADEMIC YEAR 2021-2022

## INTERNAL QUALITY ASSURANCE CELL

## MECHANISM

## STRATEGIES:

IQAC shall evolve mechanism and procedure for:

- Assuring academic, administrative, and financial activities are completed in an efficient way within given time.
- > Academic and research program with relevance and excellence.
- > Access to affordable academic program for students.
- > Modern teaching and learning methods are being optimized and integrated.
- Ensure that the supportive structure and services are adequate, wellmaintained and functional.

## FUNCTIONS:

Some of the functions are expected of the IQAC are:

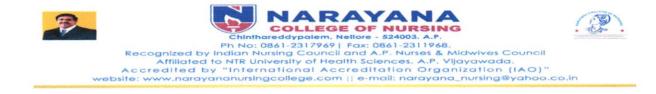
- Developing and implementing quality benchmarks/parameters for the institution's various academic and administrative activities facilitating the creation of a learner centric environment conducive to quality education to adopt the necessary knowledge and technology for participatory teaching and learning.
- Arrangement for feedback response from students, parents and other stakeholders on quality-related process.
- Dissemination of information on various quality parameters of higher education.



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- Organization of inter and intra institutional workshops, conferences at national and international level on quality related themes and promotion of quality circles.
- Documenting the numerous programs/activities that lead to quality improvement; serving as the institution's nodal agency for coordinating quality-related activities, including the adoption and distribution of best practices.
- MIS- based development and maintenance of institution database for the purpose of maintaining/ improving institutional quality.

# **RESPONSIBILITIES OF IQAC:**

- Ensure a higher level of clarity and focus in institutional operation in order to improve the quality of education.
- > Ensure that the quality culture is internalized.
- Ensure that the institution's varied activities are enhanced and coordinated, as well as that all good practices are institutionalized.
- To strengthen institutional functional helps to provide a solid foundation for decision- making.
- > Act as a dynamic mechanism for quality changes in institution.
- Create a technique for documentation and internal communication that is well organized

## SIGNATURE OF IQAC CO-ORDINATOR

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#### 21.6.2021

This is to inform you that, the IQAC Meeting will be held on 28.6.21 at 11 amin IQAC, Narayana college of Nursing.All IQAC Members are invited to attend the meeting

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- IQAC Members
- Board of Members

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Principal IARAYANA COLLEGE OF NURSING Chinthareddypalem, NELLORE - 524 003

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# PRINCIPAL



Minutes of the IQAC meeting held on **28.6.21 at 11 am** at IQAC of Narayana college of Nursing

#### Members present:

S.n	Name	Position	S.	Name	Position
0			no		
1	Dr. Indira . A	Chairman	10	Ms.Smitha.P.M	Member
2	Ms. Latha. A	Coordinat	11	Ms Viji. A	Member
		or			
3	Dr. Kumari	Member	12	Dr.Elizabeth	Member
				jasmine	
4	Dr. Mangalagowri	Member	13	Ms. Kantha	Member
5	Dr. Rajeswari. H	Member	14	Ms Madhavilatha	Member
6	Ms Vanajakumari.	Member	15	Ms.Esther Joel.	Member
7	Ms.Shanmugavaduv	Member	16	Ms.Subashini	Member
8	Dr.Prabhakar	Member	17	Mr.Kishore	Member
9	Dr.Vijayakumar	Member	18	Ms.Goushya	Member
				Members Absent	Nil

## Agenda:

1. Briefing on NAAC Inspection.

2. Half yearly progress of activities

- Mrs Latha.A, IQAC coordinator welcomed the members to the meeting.
- Criterion heads presented the progress of activities conducted so far as per the audit format. The IQAC members contributed their valuable suggestions for further modifications and improvement.

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#### Suggestions:

- Plan to increase the Research grants
- Internal as well as external funding must be promoted
- Prepare an internal SOP for each metric for better implementation.
- The alumni network must be strengthened, and they must be involved in more activities such as student interaction and research participation.
- Publications in indexed journal must be made mandatory for faculty.
- Strategy Planning for IV<sup>th</sup>international conference Resolution;
- All committee members consented for the plan of action. The meeting was concluded at 12:15 pm with vote of thanks by the coordinator.



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#### 22.9.2021

This is to inform you that, the IQAC Meeting will be held on 28.9.21 at 11 am in IQAC, Narayana college of Nursing. All IQAC Members are invited to attend the meeting

**Copy To** IQAC Members Board of Members



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Principal NARAYANA COLLEGE OF NURSING Chinthareddypalem, NELLORE - 524 003

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Minutes of the IQAC meeting held on **30.9.21 at 10 am** in Seminar Hall of Narayana college of Nursing

#### Members present:

S.n	Name	Position	S.	Name	Position
0			no		
1	Dr. Indira . A	Chairman	10	Ms.Smitha.P.M	Member
2	Ms. Latha. A	Coordinat or	11	Ms Viji. A	Member
3	Dr. Kumari	Member	12	Dr.Elizabeth jasmine	Member
4	Dr. Mangalagowri	Member	13	Ms. Kantha	Member
5	Dr. Rajeswari. H	Member	14	Ms Madhavilatha	Member
6	Ms Vanajakumari.	Member	15	Ms.Esther Joel.	Member
7	Ms.Shanmugavaduv	Member	16	Ms.Subashini	Member
8	Dr.Prabhakar	Member	17	Mr.Kishore	Member
9	Dr.Vijayakumar		18	Ms.Goushya	Member
				Members Absent- Nil	

## Agenda:

1. Plan for IQAC objectives and action plan for the academic year 2022

2. Research activities

- The objectives and activities planned by various committees and departments were presented with the tentative schedule for the academic year 2022.
- The committee members appreciated the efforts taken for meticulous planning of the action plan and suggested the following points for improvement.

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#### Suggestions.

- Programs could be planned for faculty and students together so that more beneficiaries can avail the benefits of such programs.
- \* More interdepartmental and intercollegiate programs could be planned
- Observations of health days could be mentioned separately
- Involve the Alumni in various programs as resource person
- Administrative and Academic Audit to be planned in the end of the year.
- Include rain water harvesting paper usage etc in the Green Audit
- MIS Maintenance, Tracking Payment of fee, Examination system and HR Management etc can consider under e-governance. Including the annual report of the e-governance
- To plan for more value added and certificate courses.
- Development and delivery of e-Content/e-Course.
- Maintain a detailed community extension activities.
- More programs on learning life skills, communication, problem solving skills and mental health issues could be planned for students.
- Students must be encouraged to take up action research and should try to apply more funded projects.

## Resolution;

All committee members accepted the plan of action. The meeting was concluded at 12.15 pm with vote of thanks by Coordinator.

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## 15.12.2021

This is to inform you that, the IQAC Meeting will be held on 22.12.21 at 11 am at IQAC, Narayana college of Nursing. All IQAC Members are invited to attend the meeting

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**IQAC** Members

Board of Members

IQAC COORDINATOR NARAYANA COLLEGE OF NURSING CHINTHAREDDYPALEM NELLORE - 524 003



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Principal NARAYANA COLLEGE OF NURSING Chinthareddypalem, NELLORE - 524 003



Minutes of the IQAC meeting held on **22.12.21 at 10 am** at IQAC of Narayana college of Nursing

#### Members present:

S.n	Name	Position	S.n	Name	Position
0			0		
1	Dr. Indira . A	Chairman	10	Ms.Smitha.P.M	Member
2	Ms. Latha. A	Coordinat	11	Ms Viji. A	Member
		or			
3	Dr. Kumari	Member	12	Dr.Elizabeth	Member
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4	Dr. Mangalagowri	Member	13	Ms. Kantha	Member
5	Dr. Rajeswari. H	Member	14	Ms Madhavilatha	Member
6	Ms Vanajakumari.	Member	15	Ms.Esther Joel.	Member
7	Ms.Shanmugavaduv	Member	16	Ms.Subashini	Member
8	Dr.Prabhakar	Member	17	Mr.Kishore	Member
9	Dr.Vijayakumar		18	Ms.Goushya	Member
				Dr.Mangalagowri.	
				Dr.Vijayakumar	

Mrs Latha.A, IQAC coordinator welcomed the members to the meeting.

## Agenda:

2. Research activities.

Review of previous meeting held on 30.9.21 and its action taken report.

Final presentation of the IQAC activities of 2021.

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# Action taken report of previous meeting:

- Involve the Alumni in various programs as resource person
- Administrative and Academic Audit to be planned in the end of the year.
- MIS Maintenance, Tracking Payment of fee, Examination system and HR Management etc can consider under e-governance. Including the annual report of the e-governance
- Value added course and add an course also completed.
- In this pandemic situation what are the community extension activities conducted
- Students must be encouraged to involvemore infunded projects

# Final presentation of IQAC Activities of 2021-2022

The IQAC Coordinator presented the activities of the academic year of 2021-2022.

# Suggestion by the members:

- Plan of activities for each MOU to make it functional.
- Encourage the faculties to publisharticle in indexed journal
- The faculties are motivated to write books and chapters.

The members were thanked by the principal and IQAC Coordinator .The meeting was concluded at 12.30 pm.

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Chairman

Coordinator

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## 28.2.2022

This is to inform you that, the IQAC Meeting will be held on 4.3.22 at 10 am at IQAC, Narayana college of Nursing. All IQAC Members are invited to attend the meeting

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**IQAC** Members

Board of Members

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Minutes of the IQAC meeting held on **4.3.22 at 11 am** in Seminar Hall of Narayana college of Nursing

#### Members present:

S.N	Name	Position	S.N	Name	Position
0			0		
1	Dr. Indira . A	Chairman	10	Ms.Smitha.P.M	Member
2	Ms. Latha. A	Coordinat or	11	Ms Viji. A	Member
3	Dr. Kumari	Member	12	Dr.Elizabeth jasmine	Member
4	Dr. Mangalagowri	Member	13	Ms. Kantha	Member
5	Dr. Rajeswari. H	Member	14	Ms Madhavilatha	Member
6	Ms Vanajakumari.	Member	15	Ms.Esther Joel.	Member
7	Ms.Shanmugava duv	Member	16	Ms.Subashini	Member
8	Dr.Prabhakar	Member	17	Mr.Kishore	Member
9	Dr.Vijayakumar		18	Ms.Goushya	Member
				Members Absent: Nil	Nil

## Agenda:

- 1. Briefing on Forthcoming NAAC Inspection & Peer Team Visit.
- 3. Check the Progress Research activities.
- 3.feedback from stakeholders.
- 4. Review of previous meeting held on 22.12.21.

Action taken report on the meeting held on 22.12.21

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#### Action taken report on the meeting held on 22.12.21

Activities are planned for the general public by involving more students.

Departments have taken up different innovative teaching learning and evaluation techniques like concept map, simulation, brain Storming and case based learning.

The annual report of e governance included under sixth criteria(utilization of MIS, payment of fee, examination system and HR management etc)

Renewal of all certificates relevant to environment and sustainability

#### The members gave thefollowing suggestions like,

Skill training sessions can be added to enhance the learning among students

More programs on the present social issues can be conducted with students.

Continue remedial measures for slow learners.

Plan for IEC Meeting on 21.4.22

Plan for FDP ON 28.5.22-31.5.22.

All health awareness days to be organized .

Committee menders are discussed about the reports of feedback from all stakeholders and to take action based on discussion.

## **Review of IQAC and committee activities:**

The activities conducted under the committees and IQAC were presented to the members. Meeting was ended at 1 pm

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#### ACADEMIC YEAR 2021-2022

#### COMPOSITION OF IQAC

Chairperson	: Dr. A.Indira. M.Sc(N), Ph.D(N), Principal
Coordinator	: Prof.Latha.A, M.Sc(N)
Teacher	: Dr. Rajeswari, H M.Sc(N), Ph.D(N)
Teacher	: Prof. Vanaja Kumari B M.Sc(N)
Teacher	:Dr.Elizabeth jasmine, M.Sc(N)
Teacher	: Prof. Ramya K, M.Sc(N)
Teacher	: Prof. K. Kantha, M.Sc(N)
Member of Management	: Dr.K. Prabhakar, MD
Member of Management	: Sri .R. Sambasiva Rao
Nominee of local society	: Sri.Koteswara Rao
Member of Student	: Ms. N. Jyothi
Alumni Representative	: Mrs. Madhavi Latha M.Sc (N)
Nominee of employer	: Dr. S.Vijay Kumar MD
Senior Administrative offic	er : Mr.Kishore.J, MBA
Senior Administrative offic	er : Ms.Syed Gousiya

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